

How to Access Origami for Viewing/Updating Property Information

- 1) Go to the MMIA website at: mmia.net
- 2) Click on the Origami Risk Portal Icon

The screenshot shows the MMIA website homepage. At the top left is the MMIA logo with the tagline "Member Owned. Member Driven. We Are you." To the right is a search bar and social media icons for Facebook, LinkedIn, and YouTube. A navigation menu includes: HOME, ABOUT MMIA, PROGRAMS, RISK MANAGEMENT & MEMBER RESOURCES, NEWS & EVENTS, and CONTACT US. A large banner features the headline "Everyone Loves an Upgrade!" and lists benefits: Easy to Navigate Menus, Complete Mobile Compatibility, Clean Easy to Share Links, and Clean Design and so much more!. Below the banner is the text "Member owned. Member driven." and a paragraph about MMIA's history and services. At the bottom, a section titled "Our Programs and Services" contains icons for Employee Benefits, Liability, Property, Workers' Compensation, Risk Management, and Origami Risk Portal. A blue arrow points from the second step of the instructions to the Origami Risk Portal icon.

MMIA Member Owned. Member Driven.
We Are you.

Search ...

f in YouTube

(800) 635 3089
700 W. Custer Ave
PO Box 6669
Helena, MT 59604-6669

HOME ABOUT MMIA » PROGRAMS » RISK MANAGEMENT & MEMBER RESOURCES » NEWS & EVENTS » CONTACT US

Everyone Loves an Upgrade!

Introducing the new and improved MMIA Website

- Easy to Navigate Menus
- Complete Mobile Compatibility
- Clean Easy to Share Links
- Clean Design and so much more!

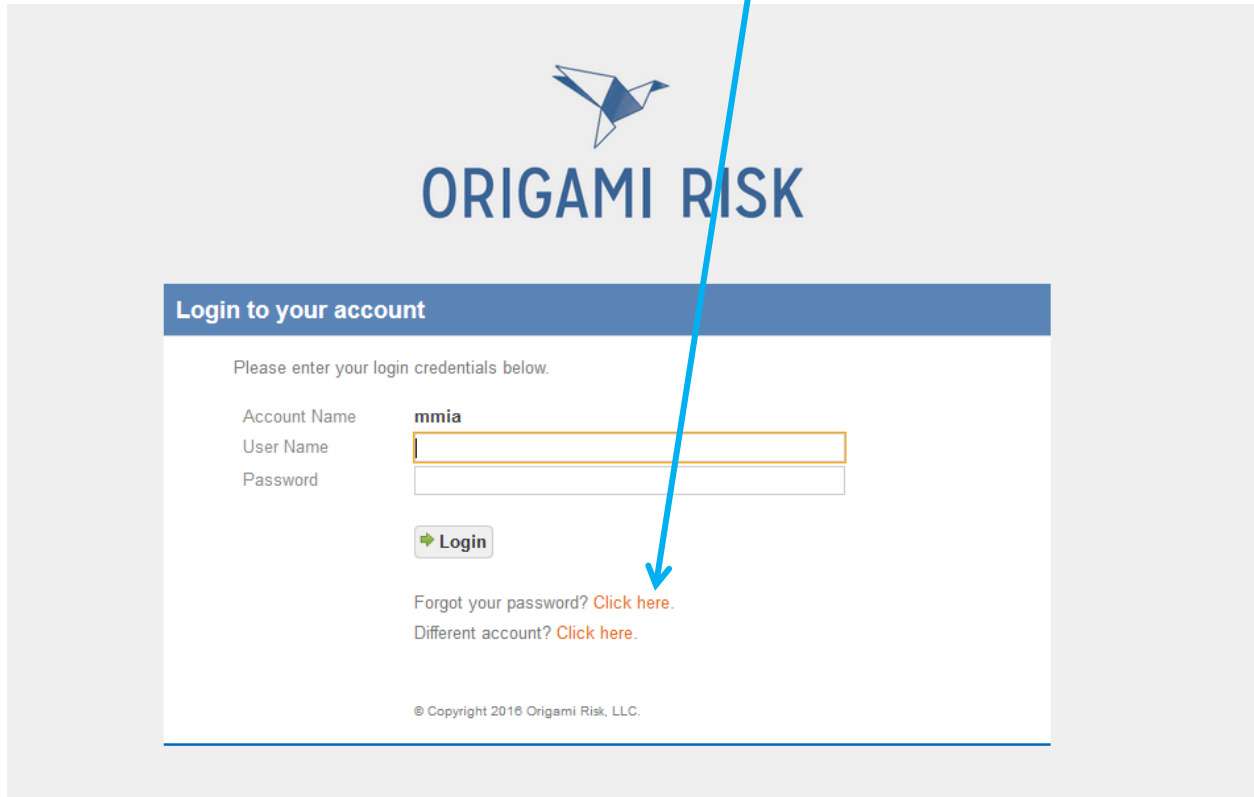
Member owned. Member driven.

Montana Municipal Interlocal Authority has been supporting local communities since 1986. We offer affordable self-funded coverage for Liability, Property, Worker's Compensation, and Employee Benefits, as well as risk management services to the incorporated cities and towns of Montana.

Our Programs and Services

EMPLOYEE BENEFITS **LIABILITY** **PROPERTY** **WORKERS' COMPENSATION** **RISK MANAGEMENT** **ORIGAMI RISK PORTAL**

3) **For your first log in only:** Select the link for Forgot Your Password.



ORIGAMI RISK

Login to your account

Please enter your login credentials below.

Account Name **mmia**

User Name

Password

[Login](#)

Forgot your password? [Click here.](#)

Different account? [Click here.](#)

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4) Enter your email address as the user name and select Reset My Password.



ORIGAMI RISK

Forgot Password

Please enter your your username below. The system will validate your user name, reset your password, and send the new password to your user's email address.

Account Name **mmia**

User Name

[Reset My Password](#)

Go back to [login page](#)

Different account? [Click here.](#)

- 5) Check your email (including your junk mail folder) for an email from Origami with your new temporary password.
- 6) At the Origami log in page, enter your email address as the username and the temporary password that was sent to you by Origami to log in.

Please enter your login credentials below.

Account Name **mmia**

User Name

Password

[Login](#)

Forgot your password? [Click here.](#)

Different account? [Click here.](#)

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- 7) Welcome to your Origami Dashboard! Please select the Settings Icon to reset your password.

MMIA

Dashboards Property Admin

Britani Laugherly currently working in MMIA Search Help Sign Out

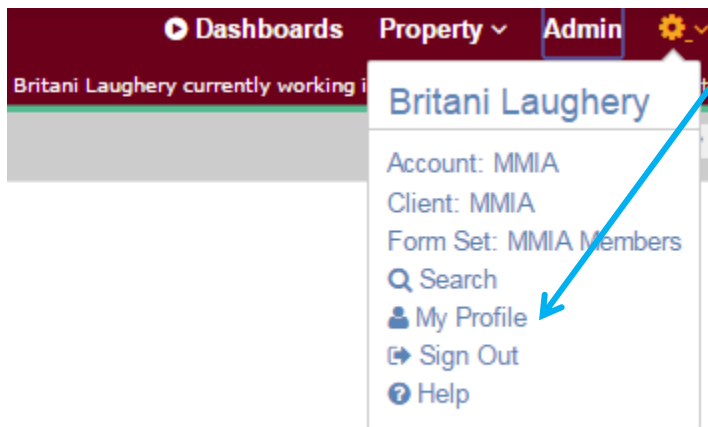
Member Dashboard More

Asset Management

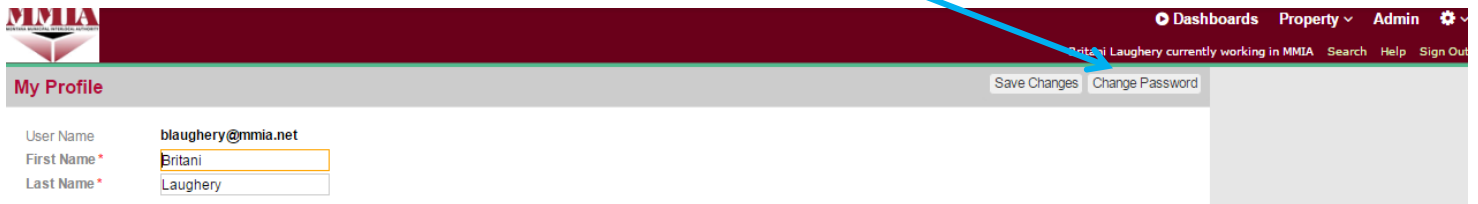
Please choose from the following areas:

- Locations
- Vehicles
- Mobile Equipment
- Boilers

8) Select the My Profile Option.



9) Select the Change Password Button



10) Enter your current password, your new password and confirm the new password.

Change your password

Current Password: *

Your new password must satisfy the following criteria:

- ▶ Be different from the current password.
- ▶ Be at least 6 characters long.

New Password: *

Confirm New Password: * ▶ Retype your new password.

11) Select Change Password Button.

Change your password

Current Password: *

Your new password must satisfy the following criteria:

- Be different from the current password.
- Be at least 6 characters long.

New Password: *

Confirm New Password: * ▸ Retype your new password.

Change Password

12) Use your email address and the new password you've just saved to log in to Origami from now on.



ORIGAMI RISK

Login to your account

Please enter your login credentials below.

Account Name **mmia**

User Name

Password

Login

Forgot your password? [Click here.](#)

Different account? [Click here.](#)

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For instructions on how to update assets in Origami, please see the instructions on the MMIA website for:

- How to Add an Asset in Origami
- How to Deactivate an Asset in Origami