



# Montana Municipal Executive Forum for Mayors, City Managers, & Chief Administrative Officers

March 2-4, 2022

Choteau Stage Stop Inn, Choteau, MT

Most sessions will be held in the Rocky Mountain Event Center; if highlighted in Green, they will be held in the Choteau City Hall.

## WEDNESDAY, March 2

12:30 -  
12:45 PM

### Registration

12:45 -  
1:15 PM

### Welcome

*Tim Burton, League Executive Director, Kelly A. Lynch, JD, AICP, League Deputy Director and Legal Counsel, Alan Hulse, MMIA CEO, Dan Clark, MSU LGC Executive Director, and Ashley Kent, MSU LGC Deputy Director*

1:15 -  
5:00 PM

### Choteau Local Development Tour

Stops TBA, transportation provided

5:15 -  
6:45 PM

### Social Hour

## THURSDAY, March 3

7:30 -  
8:00 AM

### Registration

8:00 -  
9:00 AM

### Introductions

9:00 -  
10:00 AM

### Cyber Security

*Alan Hulse, MMIA CEO and Britani Laughery, MMIA Operations Manager*

10:00 -  
10:15 AM

### Break

10:15 -  
11:15 AM

### League Projects Update

*League Staff*

11:15 -  
12:15 PM

### Open Meetings/Public Records

*Kelly A. Lynch, JD, AICP, League Deputy Director and Legal Counsel, Dan Clark, MSU LGC Executive Director, and Ashley Kent, MSU LGC Deputy Director*

12:15 -  
1:15 PM

### Lunch (provided)

### INTERCAP Loans - Big Changes are Afoot

*Louise Welsh, Montana Board of Investments Senior Bond Program Officer*

## THURSDAY, March 3 (continued)

1:15 - 3:15 PM	<b>Local Government Budget and Financing 101 overview</b> <i>LGC, MMIA, League, Seasoned clerks</i>
3:15 - 3:30 PM	<b>Break</b>
3:30 - 5:00 PM	<b>Local Government Budget and Financing 101 overview (cont'd)</b> <i>LGC, MMIA, League, Seasoned clerks</i>
5:30 - 7:00 PM	<b>Social Hour</b>

## FRIDAY, March 4

<b>Mayors</b> Choteau Stage Stop Inn, Rocky Mountain Event Center		<b>City Managers &amp; CAOs</b> Choteau City Hall – 38 1st Avenue NW	
8:00 - 9:30 AM	<b>Mayor's Forum</b> - Mayor list serve - Roles/Responsibilities - Forms/Structure - Ethics – Roles & Responsibilities  <i>Dan Clark, MSU LGC Executive Director</i>	8:00 - 10:15 AM	<b>City Manager Professional Development</b> <i>Greg Doyon, Great Falls City Manager</i>
9:30 - 10:15 AM	<b>Experienced Mayors Panel</b> <i>TBA</i>		
10:00 - 10:15 AM	<b>Break</b>		
10:30 - 11:30 AM	<b>HR 101</b> <i>Derrek Shepherd, MMIA Human Resource Consultant and Dan Clark, MSU LGC Executive Director</i>	10:30 - 11:30 AM	<b>City Managers Round Table</b> <i>Greg Doyon Great Falls City Manager</i>
11:30 AM - 12:00 PM	<b>Wrap-up – 2024 Executive Forum Bidding information</b> <i>Tim Burton, League Executive Director, Alan Hulse, MMIA CEO, and Dan Clark, MSU LGC Executive Director</i>		