

## AGENDA

### MMIA

#### Board of Directors

#### MMIA March Board of Directors Meeting

Friday, March 23, 2018, 9:00 am - 3:00 pm

MMIA Office, 700 West Custer, Helena



- A. Roll Call Sandy
- B. Public Comment Ron
- C. Minutes Ron

The minutes of the January 26, 2018 meeting have been distributed. **Approval is requested.**

- D. Finance Reports Merna

Merna Lechman will distribute the quarterly financial reports for quarter ending 12/31/17.

Merna Lechman will distribute the summary financial information for each Program as of February 28, 2018. These are interim reports and no action is necessary.

- 1. Worker's Compensation Quarterly Financial Report for quarter ending 12/31/2017 Merna

**Approval is requested.**

☐ Work Comp Financials QE 12-31-17

- 2. Liability Quarterly Financial Report for quarter ending 12/31/2017 Merna

**Approval is requested.**

☐ Liability Financials QE 12-31-17

- 3. Property Quarterly Financial Report for quarter ending 12/31/2017 Merna

**Approval is requested.**

☐ Property Financials QE 12-31-17

- 4. Employee Benefits Quarterly Financial Report for quarter ending 12/31/17 Merna

**Approval is requested.**

☐ Employee Benefits Financials QE 12-31-17

## E. 2018/2019 Program Budgets

Merna

Merna Lechman will distribute and discuss the assumptions that will be used in the development of 2018/2019 Program budgets. **Approval is requested**

### ☐ Preliminary Budget - FY18-19

## F. Staff Compensation and Benefits

Alan  
Merna  
Ted

The Personnel Committee met on March 8 and again on March 20 to discuss staff compensation and benefits for the 2018/2019 fiscal year. The Committee will make a recommendation to the Board for budget levels to be set. **Approval is requested.**

### ☐ MMIA Proposed Compensation FY2018-2019

## G. NLC - RISC

Alan

Recommending sending a few Board members to the May conference in Santa Fe, New Mexico on May 9 – 11, so the Board members could experience what they have to offer and report back before approving the final budget in June.

### ☐ 2018 NLC-RISC Trustees Conference

## H. Captive Study

Alan  
Nina  
Seth

Committee met on March 6, reviewed the feasibility studies and pro-forma's on different options for forming a captive. We will discuss the committee's findings and recommendations with the Board. **Approval is requested.**

### ☐ Alliant Captive Review

### ☐ Bickmore Actuarial Review

### ☐ Bickmore Captive Feasibility Study

### ☐ MMIA Current Structure

### ☐ Capative Quota Share Option

## I. Rate Studies and Rate Recommendations

Alan  
Merna

Staff will present the actuarial rate studies and preliminary rate recommendations.

### 1. Workers' Compensation

**Approval is requested.**

#### ☐ Work Comp Draft Forecast Report FY2017-2018

### 2. Liability

**Approval is requested.**

3. Property

**Approval is requested.**

☐ Property Draft Forecast Report FY 2017-18

4. Auto Physical Damage

Approval is requested.

☐ Auto Physical Damage Draft Forecast Report FY2017-2018

5. Employee Benefits

Amanda

**Approval is requested.**

☐ Employee Benefits Rate Recommendations

J. 2018/2019 MOD Factors

Alan  
Merna  
Nina

Program Actuary Nina Gau will present the 2018/2019 X-MOD studies.

1. Work Comp MOD Factor

Nina

**Approval is requested.**

2. Liability MOD Factor

Nina

**Approval is requested.**

K. Target Equity Range-Retro Distribution/Assessment

Alan  
Merna

Review of Target Equity Policy and decision by Board regarding any distribution or assessment.

1. Workers' Comp Target Equity Range

**Approval is requested.**

☐ Work Comp Program Target Equity Policy

2. Liability Target Equity Range

**Approval is requested.**

☐ Liability Program Target Equity Policy

L. Impacts of Butte mod change

Merna

Staff will share the financial results with the Board.

## M. EB Report

Amanda

The MMIA EB Committee met on Thursday March 22, 2018. Committee Chair Doug Kaercher will recap this meeting.

### 1. GASB 75 Assistance Recommendation

Amanda

**Approval is requested.**

### 2. Online Enrollment Platform

Amanda

**Approval is requested.**

☐ Online Enrollment Platform Recommendation

### 3. Wellness Program Updates for 2018/2019

Amanda

**Approval is requested.**

☐ Wellness Program Recommendations

☐ Wellness Budget FY2017-2018 and FY2018-2019

## N. Garage Update

Alan

Staff will present an update status of additional garage space for MMIA vehicles.

## O. August Retreat

Alan

Staff will discuss options for the August retreat location. We are weighing the alternatives of offsite locations or holding the retreat at MMIA offices in Helena and scheduling an event for Board and staff. We are looking for input from the Board on these options.

## P. Brockton Update

Alan

Staff will update the Board on the status of Brockton.

☐ Resolution 2018-6 Granting Disincorporation for Town of Brockton

## Q. Reports

### 1. MLCT Report

Tim

### 2. Internal Operations Manager Report

Britani

### 3. Claims Manager Report

Ann

### 4. Employee Benefit Manager Report

Amanda

### 5. CFO Report

Merna

### 6. CEO Report

Alan

## R. Other items

Alan

March 28-30, 2018: Executive Forum, Polson  
April 17 - 20, 2018: Municipal Summit; Great Falls, Havre, Fort Peck,  
Terry  
April 20, 2018: MMIA Board Meeting (if needed)  
May 6-11, 2018: MMCT/FOA Institute, Billings  
May 8, 2018: Newly Elected Officials Boot camp, Billings  
May 9-11, 2018: Jim Tillotson Service Program, Billings  
May 21-23, 2018: Municipal Summit; Twin Bridges, Stevensville,  
Whitefish  
June 4-5, 2018: Municipal Summit; Helena and Roundup  
June 22, 2018: MMIA Board Meeting

Other meetings:

April 26 – 27, 2018: GEM Board Meeting, Washington, DC  
June 3 – 6, 2018: PRIMA Annual Conference, Indianapolis, IN

## S. Claims Discussion

Ann  
Steve

Workers' Compensation Report  
Liability Claim Report  
Property Claim Report  
Litigation Status Report

- ☐ WC Claim Summary by Fiscal Year Board Report as of 02-28-2018
- ☐ WC Reserve Change Report 01-01-2018 through 02-28-18
- ☐ WC Restitution Report 01-01-2018 through 02-28-2018
- ☐ WC Settlement Report 01-10-2018 through 02-28-2018
- ☐ Liability Claim Summary by Fiscal Year Board Report as of 02-28-2018
- ☐ LP Reserve Change Report 01-01-2018 through 02-28-2018
- ☐ LP Settlement Report 01-01-2018 through 02-28-2018
- ☐ Property Claim Summary by Fiscal Year Report as of 02-28-2018

## T. Adjourn

Ron